



Whitchurch Town Council

# WHITCHURCH TOWN COUNCIL

Civic Centre, High Street, Whitchurch SY13 1AX

## ASSIGNMENT OF RIGHTS OF BURIAL

[To be used to transfer Exclusive Right of Burial when there is a living owner]

### Section 1 Details of Current Owner

Full Name

Full Address including Postcode

Telephone

Email

Signature

### Section 2 Details of Grave in Whitchurch Cemetery

Grave number

Deed Number

Date of grant:

### Section 3 Assignment of rights of burial

I am the lawful owner of the Exclusive Rights of Burial granted to me for the above mentioned grave number \_\_\_\_\_ in Whitchurch Cemetery and do hereby assign unto the person named below all my estate and title, and interest therein, if assigned in full, including the right of placing a memorial thereon of the nature and in the position approved by Whitchurch Town Council to hold the same unto the said and subject to the conditions on which I held the same immediately before the execution hereof.

The Rights of Burial will registered: a) \*solely to the person named below; b) \*jointly with myself

Full name of new owner

Full address including postcode

Telephone

Email

Signature

Witness 1

Witness 2

Date



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### **Guidance notes for completing an Assignment of Rights of Burial**

Burial Law (Local Authorities Cemeteries Order 1977) states that no burial may take place in a grave and no memorial may be placed on a grave without the written permission of the grave owner during the period of the Exclusive Rights, excluding the burial of the grave owner.

The Town Council's Statutory Registers contain the details of the registered grave owners. It is important that grave owners keep safe their Deed of Grant as this is a legal document containing the grave details. The Council issues this document when the grave is first purchased and it should be produced for each burial. Possession of the Deed does not in itself signify ownership of the grave.

### **Transfer of grave ownership**

The grave owner can assign the Exclusive Rights of Burial, during their lifetime, to another individual on completion of an Assignment of Rights of Burial form. This will ensure a family member can arrange further burials in the grave at a later date if the grave is to be used for family burials after the grave owner is deceased

The Statutory Register of grave ownership will be updated following the transfer of ownership.